



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: [iqac@lnmu.ac.in](mailto:iqac@lnmu.ac.in)

Ref: IQAC-146A/18

Date: 12/06/2018

### Minutes of IQAC Meeting

A meeting of IQAC was held on 05.06.2018 at 02.30 PM in the Meeting Hall of Administrative building under the chairmanship of Professor Surendra Kumar Singh, Hon'ble Vice-Chancellor.

#### **Following members were present in the meeting:**

1. Prof. Surendra Kumar Singh, Vice Chancellor
2. Dr. Ajay Nath Jha, Proctor
3. Dr. M. K. Ansari, Registrar
4. Dr. Muneshwar Yadav, C.C.D.C.
5. Dr. Ajit Kumar Singh, Dean, Faculty of Commerce, L. N. Mithila University, Darbhanga
6. Prof. M. Nehal, Director, Womens' Institute of Technology
7. Dr. D. N. Mishra, HoD, University Deptt. of Zoology
8. Dr. K. C. Singh, HoD, University Deptt. of Sanskrit
9. Dr. Dhruv Kumar, Associate Professor, PG Deptt. of Psychology
10. Dr. Binod Kumar Choudhary, HoD, University Deptt. of Sociology
11. Dr. K. K. Sahu, Development Officer
12. Dr. Ratan Kumar Choudhary, Professor, University Deptt. of Chemistry

At the outset, Prof. Ratan Kumar Choudhary, Member Co-ordinator IQAC welcomed the Hon'ble Vice Chancellor and other members present in the meeting.

#### **Agenda for Consideration:**

**Agenda – 1 : Confirmation of the proceedings of previous meeting dated 11.05.2018.**

**Resolution :** The resolutions taken in the previous meeting dated 11.05.2018 was read out by the IQAC Co-ordinator & it was approved by the members.

**Agenda – 2 : Approval of the AQAR (2016-17).**

**Resolution :** The member co-ordinator put up the AQAR prepared for academic year (2016-17) to the members. The members suggested few modifications and after modification it was unanimously approved by the IQAC. It was decided that the soft copy as word file (.doc/.docx) AQAR (2016-17) will be sent to the NAAC office through email on [capuaqar@gmail.com](mailto:capuaqar@gmail.com)

**Agenda – 3 : Proposal to make a tab of NAAC in the University website as per new guidelines of the NAAC.**

**Resolution :** The members unanimously accepted the proposal for making a tab on the University website as it is mandatory according to new guidelines of NAAC.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Lalit Narayan Mithila University

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Email: iqac@lnmu.ac.in

Ref:

Date: \_\_\_/\_\_\_/\_\_\_

**Agenda – 4** : Proposal to make a space in the University website in the form of tabloid to incorporate the events held in different Departments of the University.

**Resolution** : The Member Co-ordinator informed the members that many academic activities, cultural and extracurricular activities, extension activities are being organized by various departments of the University but these activities are out of reach of the stakeholders such as students, guardians and alumni. Therefore there is a need of space for tabloid with the nomenclature. "University's Events" on the website for access to all.  
The proposal was gladly accepted by the members.

**Agenda – 5** : To organize a workshop on CBCS for teachers engaging classes in post-graduate level in University Departments and Constituent Colleges.

**Resolution** : The co-ordinator informed the members that CBCS (Choice Based Credit System) will be implemented in post-graduate level in the upcoming academic session i.e., 2018-20. For this a workshop on CBCS will be helpful to teachers and students of post-graduate level.  
Thus the proposal to organize a workshop for teachers engaging classes in Post-Graduate level in University Departments and Constituent Colleges was unanimously accepted by the members. It was resolved that the proposed workshop will be organized in the first week of July, 2018 post-summer vacation.

**AOB** : Any other matter with the kind permission of the chair.

**Agenda – 1**

**Resolution** : The Hon'ble Vice-Chancellor proposed that like National Institutional Ranking Framework (NIRF), the L. N. Mithila University is thinking for a University level Institutional Ranking Framework. It will be a System Generated Framework for Constituent & Affiliated colleges and inspection based on framework for B.Ed. College. It was accepted unanimously and resolved that the IQAC will do this.

The meeting was adjourned with the vote of thanks presented by the Registrar Prof. M. K. Ansari.

  
(Ratan Kumar Choudhary)  
Coordinator, IQAC

**Distribution:-**

1. All members of the Committee.



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

**(IQAC)**

Ref.: LNMU/IQAC/2018-19/01  
Dated: 22.12.2018

## Minutes of IQAC Meeting

A meeting of IQAC was held on 22.12.2018 at 3:00 PM in IQAC office under the chairmanship of Professor S. K. Singh, Hon'ble Vice-Chancellor.

**Following members were present in the meeting:**

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Bhola Chaurasia, DSW
4. Dr. Ajit Kr. Choudhary, Proctor
5. Prof. Muneshwar Yadav, CCDC
6. Col. N. K. Rai, Registrar
7. Prof. Ajit Kumar Singh, Dean, Commerce
8. Prof. Binod Kumar Chaudhary, Prof. Head, Dept. of Sociology
9. Prof. Md. Nehal, Director, WIT
10. Prof. Sardar Arvind Singh, Director, DDE
11. Dr. Dhruv Kumar, Asso. Professor, Dept. of Psychology
12. Prof. Arvind Kumar Jha, Principal, MRM College
13. Sri Mukesh Kr. Jha, State Secretary, Dr. Prabhat Das Foundation
14. Prof. Ratan Kumar Chaudhary, Coordinator

At the outset, the Vice Chancellor-cum-chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator, IQAC with the permission of the chair.

### **Agenda of Consideration:**

**Agenda: 1 Confirmation of the proposal of the last meeting.**

**Resolution:** The proposal of the last meeting was confirmed unanimously.

**Agenda: 2 Proposal to conduct two- day workshop on revised assessment and accreditation framework of NAAC for constituent and affiliated colleges of the University.**

**Resolution:** The members unanimously accepted the proposal and decided to organize the above workshop in January 2019. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned seminar under the supervision of Hon'ble Vice-Chancellor.

**Agenda: 3 Proposal of the regular organization of seminars in University PG Departments to enrich the academic and research activities.**

**Resolution:** All PG heads were directed to organize regular seminars/workshops on contemporary issues as per their convenience.



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

## (IQAC)

**Agenda: 4 Suggestion to request Delhi NAAC office to sponsor the organization of a workshop on NAAC awareness programme in the University in coming Months.**

**Resolution:** The committee authorized the NAAC coordinator to prepare a proposal to get sponsorship for workshop on NAAC awareness programme.

**Agenda: 5 Take initiatives to conduct Academic and Administrative Audit (AAA).**

**Resolution:** As per new mandate of the NAAC, Academic and Administrative Audit was planned based on new NAAC methodology in the month of May-June- 2019.

**Agenda: 6 Discuss the Improvement of facilities in central library.**

**Resolution:** Prof. In-charge of the Central Library was requested to speed up the all pending works related to upliftment of facilities in Library.

**Agenda: 7 Take steps for Gender Sensitization in the University campus.**

**Resolution:** Members were suggested to undertake Gender Sensitization Programmes on a regular basis.

**Agenda: 8 Appointment of New IQAC Coordinator.**

**Resolution:** The Hon'ble Vice Chancellor, proposed to appoint Dr. B. B. L. Das, Professor, Department of Commerce and business Administration, LNMU as new coordinator in place of previous incumbent.

**Agenda: 9 Any other agenda with the permission of chairman.**

**Resolution:** Members expressed their happiness the university was accorded with the Responsibility to hold a very important cultural event "Eastern Zone Inter-University Youth Festival" referred as 'PURVOTSAV' for the youth of Eastern Region of India.

  
**Co-ordinator**

  
**Chairman**

**Distribution:-**

1. All the members of the Committee.



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNMU/IQAC/2018-19/01  
Dated: 19.03.2019

## Minutes of IQAC Meeting

A meeting of IQAC with Core-Committee, constituted to prepare the modalities to conduct workshop on NAAC Awareness and Training Programme at Raj Bhavan, Patna, Bihar scheduled to be held on 04-05 April, 2019, was held on 19.03.2019 at 3:00 PM in IQAC office.

Following members of IQAC and Core-Committee were present in the meeting:

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Muneshwar Yadav, CCDC
4. Dr. Razi Ahmad
5. Col. N. K. Rai, Registrar
6. Prof. I. N. Mishra
7. Prof. C. B. P. Singh, Dept. of Hindi
8. Prof. Mohan Mishra, Inspector of College
9. Prof. N. K. Agrawal, HOD, Math
10. Dr. Ajay Nath Jha, Sports Officer
11. Dr. K. K. Sahu, Development Officer
12. Dr. Putul Singh
13. Mr. Prantarati Bhanjan, Asst. Professor, Dept. of Economics
14. Dr. Arvind Kumar Jha, Principal, MRM College
15. Dr. B. B. L. Das, Coordinator

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

### **Agenda of Consideration:**

**Agenda: 1 Confirmation of the proceedings of the last meeting dated 22.12.2018.**

**Resolution:** The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such.

**Agenda: 2 Review of NAAC sponsored assessment awareness programme (NAP).**

**Resolution:** The proposal to get sponsorship for workshop on NAAC awareness programme received due attention from the NAAC and consequently university organized one day NAAC assessment awareness programme (NAP) on 16<sup>th</sup> March, 2019. This workshop witnessed attendance of Principals of constituent/affiliated colleges from LNMU in addition to Principals from constituent/affiliated colleges of B. N. Mandal University, Madhepura.



**LALIT NARAYAN MITHILA UNIVERSITY**  
Kameshwaranagar, Darbhanga-846004

**(IQAC)**

**Agenda: 3 To discuss the modalities of conducting NAAC awareness and training programme at Raj Bhawan Patna to be held on 4-5<sup>th</sup> April, 2019.**

**Resolution:** The members unanimously accepted the proposal and decided to organize the above workshop. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned workshop successfully under the supervision of Hon'ble Vice-chancellor and Pro-Vice-Chancellor.

**Agenda: 4 Feedback on mentoring experience.**

**Resolution:** Letters to be sent to all teachers seeking feedback on their mentoring experiences of the previous year.

**Agenda: 5 Any other agenda with the permission of chairman.**

**Resolution:** Members in unison congratulated Hon'ble Vice-chancellor for receiving award 'Best Professor in Human Resources Management' globally known as HRD award. For the youth of Eastern Region of India.

  
Co-ordinator

  
Chairman

**Distribution:-**

1. All the members of the Committee.



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNM.U/IQAC/2018-19/03

Dated: 30.3.2019

## Minutes of IQAC Meeting

A meeting of IQAC with Coordinators of different Committees for the purpose of organizing NAAC Awareness and Training Programme was held on 30.03.2019 at 3:00 PM in IQAC office under the chairmanship of Prof. S. K. Singh, Hon'ble Vice-Chancellor to take stock of development of preparation for workshop scheduled to be organized on 4-5 April, 2019 at Rajbhavan, Patna, Bihar.

**Following members of IQAC & Coordinators of different Committees were present:**

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Ratan Kumar Chaudhary, DSW
4. Prof. M. Yadav, CCDC
5. Col. N. K. Rai, Registrar
6. Sri. Vinod Kumar, F. O.
7. Dr. K. K. Sahu, D. O.
8. Prof. N. K. Agrawal, HOD, Math
9. Dr. A. P. Gupta, Coordinator, NSS
10. Dr. Arvind K. Jha, Pricipal, MRM College
11. Dr. B. B. L. Das, Coordinator

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

### **Agenda of Consideration:**

**Agenda: 1 Confirmation of the proposal of the last meeting dated 19.03.2019.**

**Resolution:** The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such.

**Agenda: 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5<sup>th</sup> April, 2019 at Raj Bhawan Patna.**

**Resolution:** Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop.



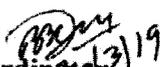
# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

**Agenda: 3 Discussion about availing the outreach programme of ISRO.**

**Resolution:** Plannings were done to materialise the 44<sup>th</sup> ISRO Outreach Programme on Remote Sensing in the University Department of Geography and Dr. Manu Raj Sharma was assigned this responsibility.

  
Co-ordinator 13/19

  
Chairman 30/01/2019

**Distribution:-**

1. All the members of the Committee.



**LALIT NARAYAN MITHILA UNIVERSITY**  
Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: L.N.M.U/IQAC/2018-19/01  
Dated: 2.4.2019

Minutes of IQAC Meeting

A meeting of IQAC with coordinators of different committees was held on **02.04.2019** at **3:00 PM** in IQAC office under the chairmanship of Prof. S. K. Singh, Hon'ble Vice-Chancellor to review the preparation of NAAC Awareness Workshop at Rajbhavan, scheduled to be held on 4-5 April, 2019.

**Following members were present in the meeting:**

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Ratan Kr. Chaudhary, DSW
4. Prof. Muneshwar Yadav, CCDC
5. Col. N. K. Rai, Registrar
6. Prof. C. B. P. Singh, Dept. of Hindi
7. Dr. Arvind Kumar Jha, Principal, MRM College
8. Dr. B. B. L. Das, Coordinator

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

**Agenda of Consideration:**

**Agenda: 1 Confirmation of the resolutions of the last meeting dated 30.03.2019.**

**Resolution:** The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such.

**Agenda: 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5<sup>th</sup> April, 2019 at Raj Bhawan Patna**

**Resolution:** Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop

**Agenda: 3 Discussion to make available the original degree to the students online.**

**Resolution:** Planning were made for the development of a website for the purpose of making online degrees available to the pass out students. The University IT Cell was entrusted with this responsibility.

  
Co-ordinator

  
Chairman

**Distribution:-**

1. All the members of the Committee.



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNMU.IQAC/2018-19/05  
Dated: 8.4.2019

## Minutes of IQAC Meeting

A meeting of IQAC with organizing team members of NAAC Awareness and Training Workshop was held on 08.04.2019 at 3:00 PM to appraise the successful organization of the said workshop.

### **Following members were present:**

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Ratan Kumar Choudhary, DSW
4. Prof. Muneshwar Yadav, CCDC
5. Col. N. K. Rai, Registrar
6. Dr. Mohan Mishra, Inspector of College
7. Dr. K. K. Sahu, D. O.
8. Dr. A. N. Jha, Sports Officer
9. Dr. Akhileshwar Kumar Singh, DR-II
10. Prof. C. B. P. Singh, HOD, Hindi
11. Dr. N. K. Agrawal, HOD, Math
12. Dr. S. M. Zaffar, Pension officer
13. Dr. U. K. Das, DCE- II
14. Dr. A. M. Mishra
15. Dr. A. K. Singh
16. Dr. Ashok Kumar Mehta
17. Dr. Razi Ahmad
18. Dr. Vinod Baitha, Coordinator, NSS
19. Dr. Santosh Kumar
20. Dr. Dhrub Kumar
21. Dr. Divakar Jha, Dept. of Commerce
22. Dr. A. P. Gupta, Dept. of Hindi
23. Dr. Putul Singh
24. Dr. Chitra Jha
25. Dr. Gaurav Sikka, Asst. Professor, Dept. of Geography
26. Mr. Vipul Snehi, Asst. Professor, Dept. of Mathematics
27. Mr. M. H. Bhat, Asst. Professor, Millat College
28. Muktamani
29. Dr. Vijaysen Pandey
30. Mr. Prantarati Bhanjan
31. Faizan Ali
32. Pranav Kumar
33. Krishna Murari
34. Dr. B. B. L. Das, Coordinator



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

## Agenda of Consideration:

**Agenda: 1 Confirmation of the resolutions of last meeting dated 02.04.2019.**

**Resolution:** The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such. Attached as Annexure D.

**Agenda: 2 Appreciation of the NAAC Awareness Programme held at Raj Bhawan Patna.**

**Resolution:** The chairman Hon'ble Vice Chancellor complemented all the members who worked for making the programme a grand success. The programme was one of its kind in LNMU. It steered all other Universities in Bihar and helped them in understanding the importance of the process of NAAC evaluation on revised framework. It witnessed participation of all the 12 Universities of Bihar and 260 colleges.

**Agenda: 3 Regularization of sessions of UG and PG Courses.**

**Resolution:** The issue of regularization of session of PG Courses in the University was raised and the examination department was asked to work in this regard.

  
Co-ordinator

  
Chairman

## Distribution:-

1. All the members of the Committee.



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNMU/IQAC/2018-19/06

Dated: 16.05.2019

## Minutes of IQAC Meeting

A meeting of IQAC with HODs of all University Departments was held on 16.05.2019 at 11:30 AM in the Seminar Hall of the University under the Chairmanship of Prof. S. K. Singh, Hon'ble Vice-Chancellor to discuss on various academic and allied matters.

### **Following members were present in the meeting:**

1. Prof. Aroonima Sinha, HOD, English
2. Prof. C. B. P. Singh, HOD, Hindi
3. Dr. Priti Jha, HOD, Maithili
4. Dr. N. Mishra, HOD, Sanskrit
5. Prof. M. K. Jha, HOD, Philosophy
6. Dr. Mamta Rani Thakur, HOD, Music & Dramatics
7. Dr. S. M. Rizwanullah, HOD, Urdu
8. Dr. A. N. Jha, HOD, AIH
9. Dr. Himanshu Shekhar, HOD, Economics
10. Dr. J. N. Mishra, HOD, Geography
11. Dr. P. C. Mishra, HOD, History
12. Dr. I. K. Roy, HOD, Psychology
13. Prof. Jitendra Narayan, HOD, Political Sc.
14. Dr. Sheela, HOD, Botany
15. Prof. K. K. Jha, HOD, Chemistry
16. Dr. Abhimanyu Kumar, Asst. Professor, Dept. of Mathematics
17. Dr. Ritesh Kumar Chourasia, Asst. Professor, Dept. of Physics
18. Prof. B. S. Jha, HOD, Zoology
19. Dr. H. K. Singh, HOD, Commerce
20. Dr. K. K. Sahu, D.O.
21. Dr. Anil Kumar Jha, Dean, Faculty of Social Sc.
22. Prof. R. K. Choudhary, DSW

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

### **Agenda of Consideration:**

**Agenda: 1** Confirmation of the proposal of the last meeting dated 08.04.2019.

**Resolution:** The minutes of the last meeting was approved.

**Agenda: 2** Discussion on adoption of MOOCS in CBCS programme.

**Resolution:** Members discussed the possibilities of adopting courses of MOOCS and shared their experiences in this matter.

# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

**Agenda: 3 Establishment of Incubation Centre in University Campus.**

**Resolution:** The coordinator informed the committee about sanction of a proposal of Rs. 762.00 Lacs sponsored by Industry Department, Govt. of Bihar to set-up INCUBATION centre in this University.

**Agenda: 4 Facilities for DIVYANGJAN.**

**Resolution:** In order to make the University campus accessible for DIVYANGJAN it has been proposed to construct ramp facilities at important locations/junctions such as Library, Departments etc.

**Agenda: 5 Room Allocation in Newly constructed building.**

**Resolution:** In tandem with recommendation of NAAC peer team the University started the process of allocating space for the classroom and laboratories for social sciences in the newly constructed building.

**Agenda: 6 Discussions on Academic and Administrative Audit (AAA).**

**Resolution:** As suggested in the 26<sup>th</sup> meeting of IQAC to conduct AAA, it was decided to signify AAA in this semester itself.

**Agenda: 7 Planning of Induction Programme for Ph.D. scholars.**

**Resolution:** It was decided to conduct a one day workshop to sensitize the students about overall research methodology as per new guidelines of UGC.

**Agenda: 8 Any other agenda with the permission of chair.**

**Resolution:** In order to improve the quality of mentoring process, IQAC suggested the HODs' of all departments to direct the faculties to maintain proper record of class attendance, class performance and academic progress of each student, for proper mentoring.

  
Co-ordinator 15/11/19

  
Chairman

**Distribution:-**

1. All the members of the Committee.



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 175A/18

Date: 06 / 12 / 2018

### Action Taken Report of IQAC Meeting dated 05-06-2018

Agenda	Resolution	Action Taken
Agenda 1: Confirmation of the proceedings of previous meeting dated 11.05.2018.	The resolutions taken in the previous meeting dated 11.05.2018 was read out by the IQAC Co-ordinator & it was approved by the members.	Unanimously approved
Agenda 2: Approval of the AQAR (2016-17).	The member Co-ordinator put up the AQAR prepared for academic year (2016-17) to the members. The members suggested few modifications and after modification it was unanimously approved by the IQAC. It was decided that the soft copy as word file (.doc/.docx) AQAR (2016-17) will be sent to the NAAC office through email on <a href="mailto:capuaqar@gmail.com">capuaqar@gmail.com</a>	Necessary action and modification done
Agenda3: Proposal to make a tab of NAAC in the University website as per new guidelines of the NAAC.	The members unanimously accepted the proposal for making a tab on the University website as it is mandatory according to new guidelines of NAAC.	Accepted and approved
Agenda 4: Proposal to make a space in the University website in the form of tabloid to incorporate the events held in different Departments of the University.	The Member Co-ordinator informed the members that many academic activities, cultural and extracurricular activities, extension activities are being organized by various departments of the University but these activities are out of reach of the stakeholders such as students, guardians and alumni. Therefore there is a need of space for tabloid with the nomenclature. "University's Events" on the website for access to all. The proposal was gladly accepted by the members.	Unanimously approved
Agenda 5: To organize a workshop on CBCS for teachers engaging classes in post-graduate level in University Departments and Constituent Colleges.	The Co-ordinator informed the members that CBCS (Choice Based Credit System) will be implemented in post-graduate level in the upcoming academic session i.e., 2018-20. For this a workshop on CBCS will be helpful to teachers and students of post-graduate level. Thus the proposal to organize a workshop for teachers engaging classes in Post-Graduate level in University Departments and Constituent Colleges was unanimously accepted by the members. It was resolved that the proposed workshop will be organized in the first week of July, 2018 post-summer vacation.	Accepted and executed
AOB Agenda - 1: Any other matter with the kind permission of the chair.	The Hon'ble Vice-Chancellor proposed that like National Institutional Ranking Framework (NIRF), the L. N. Mithila University is thinking for a University level Institutional Ranking Framework. It will be a System Generated Framework for Constituent & Affiliated colleges and inspection based on framework for B.Ed. College. It was accepted unanimously and resolved that the IQAC will do this.	Unanimously approved and future plan have been crafted

  
(Ratan Kumar Choudhary)  
Coordinator, IQAC



# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

Action taken report of IQAC meeting dated 22.12.2018.

Agenda	Resolution	Action Taken
Agenda- 1 Confirmation of the proposal of the last meeting	The members unanimously approved the resolutions taken in the last meeting.	<b>Complied</b>
Agenda- 2 Proposal to conduct two- day workshop on revised assessment and accreditation framework of NAAC for constituent and affiliated colleges of the University	The members unanimously agreed to the proposal and decided to organize the above workshop in January 2019. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned seminar under the supervision of Hon'ble Vice-Chancellor.	<b>A Committee constituted and directed to take necessary steps</b>
Agenda- 3 Proposal of the regular organization of seminars in University PG Departments to enrich the academic and research activities	All PG heads were directed to organize regular seminars/workshops on Contemporary issues as per their convenience.	<b>A letter was prepared for all PG heads for this purpose</b>
Agenda- 4 Suggestion to request Delhi NAAC office may be requested to sponsor to organize a workshop on NAAC awareness programme in the University in coming months	The committee authorized the NAAC coordinator to prepare a proposal to get sponsorship for workshop on NAAC awareness programme.	<b>NAAC coordinator was authorized</b>
Agenda- 5 Take initiatives to conduct Academic and Administrative Audit (AAA)	As per new mandate of NAAC, Academic and Administrative Audit was decided to be conducted based on new NAAC methodology in the month of May-June-2019.	<b>Academic and Administrative Audit (AAA) was done</b>
Agenda- 6 Discuss the Improvement of facilities in central library	Prof. In-charge of the Central Library was requested to speed up the all pending works related to upliftment of facilities in Library.	<b>Library In-charge was directed to complete all pending work</b>
Agenda- 7 Take steps for Gender Sensitization in the University campus	Members were suggested to undertake Gender Sensitization Programmes on a regular basis.	<b>Effective safety measures were taken to ensure the safety of female students in campus</b>
Agenda- 8 Appointment of New IQAC Coordinator	The Hon'ble Vice Chancellor, proposed to appoint Dr. B. B. L. Das, Professor, Department of Commerce and business Administration, LNMU as new coordinator in place of previous incumbent.	<b>Prof. B.B.L. Das appointed as a new IQAC coordinator</b>
Agenda- 9 Any other agenda with the permission of chairman	The University was given the opportunity to hold a very important cultural event "Eastern Zone Inter- University Youth Festival" referred as 'PURVOTSAV' for the youth of Eastern Region of India.	<b>PURVOTSAV was successfully organized</b>

  
Co-ordinator



# LALIT NARAYAN MITHILA UNIVERSITY

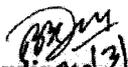
Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- B

Action taken report of IQAC meeting dated 19.03.2019.

Agenda	Resolution	Action Taken
Agenda- 1 Confirmation of the proposal of the last meeting	The members unanimously approved the resolutions taken in the last meeting.	Complied
Agenda- 2 Review of NAAC sponsored assessment awareness programme (NAP)	The proposal to get sponsorship for workshop on NAAC awareness programme received due attention from the NAAC and consequently university organized one day <i>NAAC assessment awareness programme (NAP)</i> on 16 <sup>th</sup> March, 2019. This workshop witnessed attendance of Principals of constituent/affiliated colleges from LNMU in addition to Principals from constituent/affiliated colleges of B. N. Mandal University, Madhepura	NAP Organized on 16.03.2019
Agenda- 3 To discuss the modalities of conducting NAAC awareness and training programme at Raj Bhawan Patna to be held on 4-5 <sup>th</sup> April, 2019	The members unanimously accepted the proposal and decided to organize the above workshop. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned workshop successfully under the supervision of Hon'ble Vice-chancellor and Pro-Vice-Chancellor.	A committee was constituted and directed to take necessary steps to organize the above-mentioned workshop successfully under the supervision of Hon'ble Vice-chancellor and Pro-Vice-Chancellor.
Agenda- 4 Feedback on mentoring experience	Letters to be sent to all teachers seeking feedback on their mentoring experiences of the previous year.	Letters were sent to all teachers seeking feedback on their mentoring experiences

  
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# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- C

Action taken report of IQAC meeting dated 30.03.2019.

Agenda	Resolution	Action Taken
Agenda- 1 Confirmation of the proposal of the last meeting	Approved the minutes of the meeting of IQAC.	Complied
Agenda- 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5 <sup>th</sup> April, 2019 at Raj Bhawan Patna	Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop	Complied
Agenda- 3 Discussion about availing the outreach programme of ISRO	Plannings were done to materialise the 44 <sup>th</sup> ISRO Outreach Programme on Remote Sensing in the University Department of Geography and Dr. Manu Raj Sharma was assigned this responsibility.	The ISRO Outreach programme materialized on 22.04.2019

  
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# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- D

Action taken report of IQAC meeting dated 02.04.2019.

Agenda	Resolution	Action Taken
Agenda- 1 Confirmation of the proposal of the last meeting	Approved the minutes of the meeting of IQAC.	Complied
Agenda- 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5 <sup>th</sup> April, 2019 at Raj Bhawan Patna	Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop	Complied
Agenda- 3 Discussion to make available the original degree to the students online	Planning were made for the development of a website for the purpose of making online degrees available to the pass out students. The University IT Cell was entrusted with this responsibility	Under process

  
Co-ordinator



**LALIT NARAYAN MITHILA UNIVERSITY**  
Kameshwaranagar, Darbhanga-846004

(IQAC)

Action taken report of IQAC meeting dated 08.04.2019.

Annexure- D

Agenda	Resolution	Action Taken
Agenda- 1 Confirmation of the proposal of the last meeting	The resolutions of the last meeting were unanimously approved.	Complied
Agenda- 2 Appreciation of the NAAC Awareness Programme held at Raj Bhawan Patna	The chairman Hon'ble Vice Chancellor complemented all the members who worked for making the programme a grand success. The programme was one of its kind in LNMU. It steered all other Universities in Bihar and helped them in understanding the importance of the process of NAAC evaluation on revised framework. It witnessed participation of all the 12 Universities of Bihar and 260 colleges	Complied
Agenda- 3 Regularization of sessions of UG and PG Courses	The issue of regularization of session of PG Courses in the University was raised and the examination department was asked to work in this regard.	Session was regularized

  
Co-ordinator 15/19

# LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- E

Action taken report of IQAC meeting dated 16.05.2019.

Agenda	Resolution	Action Taken
Agenda- 1 Confirmation of the proposal of the last meeting	The minutes of the last meeting was approved.	Complied
Agenda- 2 Discussion on adoption of MOOCS in CBCS programme	Members discussed the possibilities of adopting courses of MOOCS and shared their experiences in this matter.	Under process
Agenda- 3 Establishment of Incubation Centre in University Campus	The coordinator informed the committee about sanction of a proposal of Rs. 762.00 Lacs sponsored by Industry Department, Govt. of Bihar to set-up INCUBATION centre in this University.	Under process
Agenda- 4 Facilities for DIVYANGJAN.	In order to make the University campus accessible for DIVYANGJAN it has been proposed to construct ramp facilities at important locations/junctions such as Library, Departments etc.	Some facilities were constructed
Agenda- 5 Room Allocation in Newly constructed building.	In tandem with recommendation of NAAC peer team the University started the process of allocating space for the classroom and laboratories for social sciences in the newly constructed building	Under process
Agenda- 6 Discussions on Academic and Administrative Audit (AAA)	As suggested in the 26 <sup>th</sup> meeting of IQAC to conduct AAA, it was decided to signify AAA in this semester itself.	Under process
Agenda- 7 Planning of Induction Programme for Ph.D. scholars	It was decided to conduct a one day workshop to sensitize the students about overall research methodology as per new guidelines of UGC.	Under process
Agenda- 8 Any other agenda with the permission of chair.	In order to improve the quality of mentoring process, IQAC suggested the HODs' of all departments to direct the faculties to maintain proper record of class attendance, class performance and academic progress of each student, for proper mentoring.	Under process

*S. S. S.*  
Co-ordinator 16/12/2019